

# Forward Plan

## December 2010 - March 2011

**Keith R Mitchell CBE**

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 16 November 2010*

Working for you



**OXFORDSHIRE  
COUNTY COUNCIL**

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online<sup>1</sup>.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

<sup>2</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

<sup>3</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<i>Leader of the Council</i> Councillor Keith R Mitchell CBE	Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership
<i>Deputy Leader of the Council</i> Councillor David Robertson	Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal & Democratic Services; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian	Adult social services and health issues
<i>Cabinet Member for Children, Young People &amp; Families</i> Councillor Louise Chapman	Children's Services – lead member for Children, Young People & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation
<i>Cabinet Member for Finance &amp; Property</i> Councillor Jim Couchman	Finance; property and procurement
<i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Ian Hudspeth	Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Police &amp; Policy Co-ordination</i> Councillor Kieron Mallon	Police issues; community safety, anti-social behaviour, crime and the fear of crime; drugs and alcohol awareness and Council policy co-ordination
<i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat	Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership
<i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine	Primary & secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership
<i>Cabinet Member for Transport</i> Councillor Rodney Rose	Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### **Draft Corporate Plan 2011/12**

To seek agreement to the content of the next corporate plan.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: We will consult partner organisations as appropriate*

*Report By: Assistant Chief Executive (Strategy)*

*Contact: Maggie Scott, Corporate Policy Manager Tel: (01865) 816081*

*Ref: 2010/153*

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### **Delegated Powers of the Chief Executive**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: N/A*

*Report By: Assistant Head of Legal & Democratic Services*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2010/154*

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## ***CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL***

### **Performance Management 2nd Quarter Progress Report Against Priorities and Targets**

Quarterly Performance Monitoring Report.

*Decision Maker and Target Date: Cabinet, 21 December 2010*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*

*Ref: 2010/138*

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### **Establishment Review - February 2011**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: N/A*

*Report By: Head of Human Resources*

*Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*

*Ref: 2010/167*

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### **Performance Management 3rd Quarter Progress Report Against Priorities and Targets**

Quarterly Performance Monitoring Report.

*Decision Maker and Target Date: Cabinet, 15 March 2011*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*

*Ref: 2010/184*

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### ***CABINET MEMBER: ADULT SERVICES***

#### **Proposal to Discontinue the Service and Maintenance Contract for Stairlifts etc**

To seek approval to discontinue the service and maintenance contract for stairlifts, step lifts and through floor lifts following consultation with service users.

*Decision Maker and Target Date: Cabinet, 21 December 2010*

*Consultations: All service users affected were sent a consultation survey to complete and return for analysis.*

*Report By: Director for Social & Community Services*

*Contact: Maria Melbourne, Area Service Manager, Social Care for Adults Tel: (01865) 323275*

*Ref: 2010/191*

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### **Proposed Change to Internal Home Support Service**

To consider the proposed changes to the internal Home Support Service for financial reasons by April 2012. The report gives background and sets out process to consult staff and clients.

*Decision Maker and Target Date:* Cabinet, 21 December 2010

*Consultations:* Service Users, Home Support Staff and Managers. Primarily by letter (service users). Letters and meetings for staff.

*Report By:* Director for Social & Community Services

*Contact:* Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683

*Ref: 2010/195*

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### **Annual Report by the Commission for Social Care Inspection on Adult Social Services**

To consider the Annual Report by the Care Quality Commission.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* N/A

*Report By:* Director for Social & Community Services

*Contact:* Steve Thomas, Performance Information Manager Tel: (01865) 323609

*Ref: 2010/152*

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### **CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)**

#### **Oxfordshire Supporting People Strategy 2011-16**

To seek approval of the draft strategy for consultation with key stakeholders and of the draft annual plan for 2011-12.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 20 January 2011

*Consultations:* District Councils, PCT, Probation Service, service users, carers, provider sector

*Report By:* Director for Social & Community Services

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

*Ref: 2010/079*

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## **Supporting People Annual Plan**

To seek approval of the strategy for the 2011-16 and of the Annual Plan for 2011/12.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 25 March 2011

*Consultations:* Service providers and other stakeholders in Oxfordshire.

*Report By:* Supporting People Manager

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2010/185

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## **CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES**

### **Chill Out Fund 2010/11 - December 2010**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Young People & Families, 7 December 2010

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/182

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### **Children's Community Therapy Services**

To consider and approve recommendation for contract award.

*Decision Maker and Target Date:* Cabinet Member for Children, Young People & Families, 4 January 2011

*Consultations:* N/A

*Report By:* Director for Children, Young People & Families

*Contact:* Janet Pring, Service Manager, Commissioning Tel: (01865) 815693 Ref: 2010/136

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### **Chill Out Fund 2010/11 - January 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* Cabinet Member for Children, Young People & Families, 4 January 2011

*Consultations:* N/A

*Report By:* Area Service Manager - Youth (Central)

*Contact:* Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/192

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### **CABINET MEMBER: FINANCE & PROPERTY**

#### **Financial Monitoring - December 2010**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 21 December 2010

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2010/137

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#### **Service & Resource Planning Report for 2011/12 - 2015/16 (December 2010)**

To provide an update to the service and resource planning process for 2011/12 – 2015/16, including the review of charges.

*Decision Maker and Target Date:* Cabinet, 21 December 2010

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971 Ref: 2010/146

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### **Financial Monitoring - January 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2010/150

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### **Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)**

To provide background and context to the service and resource planning process for 2011/12 – 2015/16.

*Decision Maker and Target Date:* Cabinet, 25 January 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel:

(01865) 323971

*Ref:* 2010/151

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### **Financial Monitoring - February 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 16 February 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2010/166

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### **Financial Monitoring - March 2010**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 15 March 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2010/183

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **Eco Bicester Vision**

To decide whether to adopt Vision as OCC Policy.

*Decision Maker and Target Date: Cabinet, 21 December 2010*

*Consultations: Public consultation.*

*Report By: Head of Sustainable Development*

*Contact: Daniel Round, Principal Transport Planner Tel: (01865) 815623,  
Martin Tugwell, Interim Head of Sustainable Development Tel:  
(01865) 815113 Ref: 2010/171*

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### **Oxfordshire Concessionary Fares Scheme - January 2011**

To consider the details of the concessionary fares scheme, which the county council is required to introduce from 1 April 2010.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: Representatives of bus users and elderly and disabled people,  
users of dial-a-rides and current recipients of travel tokens from  
district councils.*

*Report By: Head of Highways & Transport*

*Contact: Dick Helling, Principal Policy Officer Tel: (01865) 815859*

*Ref: 2010/187*

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### **Impact of the Proposed LEZ on Low Frequency Bus Services**

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition to give effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

*Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,  
10 February 2011*

*Consultations: Oxford City Council, by discussion; possibly also bus operator,  
through a consultation meeting*

*Report By: Head of Highways & Transport*

*Contact: Dick Helling, Principal Policy Officer Tel: (01865) 815859, Martin  
Kraftl, Senior Transport Planner Tel: (01865) 815786 Ref: 2009/211*

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**Oxfordshire Minerals & Waste Development Framework: Core Strategy - Preferred Minerals Strategy**

To agree the County Council's preferred minerals strategy for public consultation.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: N/A*

*Report By: Head of Sustainable Development*

*Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2010/181*

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**Local Transport Plan 2011-2030 - March 2011**

To seek approval of the final plan.

*Decision Maker and Target Date: Cabinet, 15 March 2011*

*Consultations: Public consultation on the draft Plan taking place October 2010 to January 2011. Report will include analysis of consultation and changes proposed to the Plan as a result.*

*Report By: Head of Highways & Transport*

*Contact: John Disley, LTP Project Director Tel: (01865) 810460*

*Ref: 2010/071*

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**CABINET MEMBER: POLICE & POLICY CO-ORDINATION**

NIL

**CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

**Conditions of Service/Remuneration Arrangements for Fire Fighters on the Retained Duty System**

To consider whether to continue with the project to trial a new pay scheme for retained fire fighters.

*Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 13 December 2010*

*Consultations: Fire Brigades Union – representative bodies meeting.*

*Report By: Chief Fire Officer*

*Contact: Chris Stevenson, Business and Improvement Manager Tel: (01865) 855211 Ref: 2010/172*

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### **The South East Regional Management Board**

To approve the winding up of the South East Regional Management Board in line with Government proposals on collaboration. To note the work undertaken by the South East Fire Improvement Partnership.

*Decision Maker and Target Date:* Cabinet Member for Safer & Stronger Communities, 13 December 2010

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* John Lloyd, Acting Assistant Chief Fire Officer Tel: (01865) 855205

*Ref:* 2010/198

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### **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project**

To approve the project to be delivered in the 2011-12 IRMP action plan.

*Decision Maker and Target Date:* Cabinet, 16 February 2011

*Consultations:* Wide consultation with all Oxfordshire citizens and partners

*Report By:* Chief Fire Officer

*Contact:* David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206

*Ref:* 2010/143

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### **Control Rooms - Legacy Equipment**

To seek a decision regarding future use.

*Decision Maker and Target Date:* Cabinet, 15 March 2011

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206

*Ref:* 2010/082

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## **CABINET MEMBER: SCHOOLS IMPROVEMENT**

### **Expansion of Sandhills Primary School**

To consider the expansion of Sandhills Primary School and approve issue of statutory notice if objections received.

*Decision Maker and Target Date:* Cabinet, 21 December 2010

*Consultations:* Full statutory and informal consultations

*Report By:* Director for Children, Young People & Families

*Contact:* Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

*Ref:* 2010/021

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## **Botley Primary School & Elms Road Nursery/Children's Centre - Statutory Notice**

To consider the proposal to merge Botley Primary and Elms Road Nursery School & Children's Centre, and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet, 21 December 2010*

*Consultations: Full statutory and informal consultation*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/102*

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## **Henley Primary School Provision**

If there are no objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 4 January 2011*

*Consultations: N/A*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/131*

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## **Henley Primary School Provision**

If there are objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/105*

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## **Amendments required in Fair Funding Formula for Schools from April 2011**

To consider proposed changes required to the Fair Funding Formula for Oxfordshire's schools from 1 April 2011 and to seek agreement to recommendations to Council.

*Decision Maker and Target Date: Cabinet, 25 January 2011*

*Consultations:* Formal Consultation with schools, private, voluntary and independent (PVI) settings and other stakeholders planned from 11 October to 14 November 2010 re the Early Years Single Funding Formula (EYSFF). Statutory consultation with Schools Forum.

*Report By: Director for Children, Young People & Families*

*Contact: Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512 Ref: 2010/170*

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## **St Edburgs CE Aided Primary School**

If no objections are received, consider a report on a public consultation into the relocation of St Edburgs CE Aided Primary School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 February 2011*

*Consultations:* Full statutory and informal consultations

*Report By: Director for Children, Young People & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2010/158*

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## **St Christopher Primary School, Cowley**

If no objections received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 February 2011*

*Consultations:* Full statutory and informal consultations

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2010/193*

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### **St Edburgs CE Aided Primary School**

If objections are received, consider a report on a public consultation into relocation of St Edburgs CE Aided Primary School.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: Informal consultation needs to be re-run by the school due to the time elapsed since the initial consultation.*

*Report By: Director for Children, Young People & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning  
Tel: (01865) 816447 Ref: 2008/092*

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### **St Christopher Primary School, Cowley**

If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet, 16 February 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning  
Tel: (01865) 816459 Ref: 2010/194*

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## ***CABINET MEMBER: TRANSPORT***

### **Henley: Proposed Stopping Up at Bell Street**

To consider proposals to stop-up following public consultation.

*Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011*

*Consultations: Public consultation Aug to Sept*

*Report By: Head of Highways & Transport*

*Contact: Kevin Haines, Group Manager, Policy & Asset Management  
Tel: (01865) 815687 Ref: 2010/148*

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### **Oxford, Headington Quarry CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in Headington Quarry.

*Decision Maker and Target Date: Cabinet Member for Transport, 6 January 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders*

*Report By: Head of Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders  
Tel: (01865) 815942 Ref: 2010/127*

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### **Chipping Norton: A44 London Road - Pelican Crossing**

To consider the report on the results of public consultation on the introduction of a new pelican crossing.

*Decision Maker and Target Date:* Cabinet Member for Transport, 6 January 2011

*Consultations:* To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, and others as appropriate during October/early November 2010.

*Report By:* Head of Highways & Transport

*Contact:* Mike Wasley, Senior Engineer Tel: (01865) 810464 Ref: 2010/175

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### **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)**

To consider a report on results of public consultation to install a shared space environment and seek approval to proceed to detailed design and subsequent construction.

*Decision Maker and Target Date:* Cabinet Member for Transport, 6 January 2011

*Consultations:* To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, disability user groups and others as appropriate.

*Report By:* Head of Highways & Transport

*Contact:* Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2010/176

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### **Oxford Road (Cowley) Zebra Crossing**

To consider approval of a zebra crossing in the vicinity of 107 Oxford Road, Cowley.

*Decision Maker and Target Date:* Cabinet Member for Transport, 6 January 2011

*Consultations:* Stakeholders (all formal consultees), emergency services, frontagers, local Councillors and MPs, notices in local newspaper.

*Report By:* Head of Highways & Transport

*Contact:* Aron Wisdom, Transport Planner Tel: (01865) 810454 Ref: 2010/177

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### **Oxford, North Oxford CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in North Oxford.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Local community via Public Notices; directly with emergency services and other stakeholders

*Report By:* Head of Highways & Transport

*Contact:* David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942  
Ref: 2010/120

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### **Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order**

To consider consolidation of all parking, waiting and loading restrictions throughout the Cherwell District Council area into a single Traffic Regulation Order.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders.*

*Report By: Head of Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2008/043*

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### **Oxford, Summertown CPZ - Minor Amendments**

To consider minor amendments to the parking scheme in Summertown.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders*

*Report By: Head of Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2010/129*

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### **Disabled Persons Parking Places - Oxford & West Oxfordshire**

Introduction of new and removal of redundant parking places for holders of Disabled (blue) badges.

*Decision Maker and Target Date: Cabinet Member for Transport, 10 February 2011*

*Consultations: Local community via Public Notices; directly with emergency services and other stakeholders*

*Report By: Head of Highways & Transport*

*Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

*Ref: 2010/130*

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### **Oxford - The Slade, Cycle and Pedestrian Improvements**

To seek authority for the construction of a scheme, including conversion of footway to shared use, conversion of crossing to Toucan, and raised side road entry treatment.

*Decision Maker and Target Date:* Cabinet Member for Transport, 10 February 2011

*Consultations:* Report on formal consultation with stakeholders, formal consultees and frontagers (to take place Nov/Dec 2010) plus information on previous informal consultation stage.

*Report By:* Head of Highways & Transport

*Contact:* Joy White, Senior Transport Planner Tel: (01865) 815882

*Ref:* 2010/180

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### **Highfield and Old Road Transport Improvements**

To seek approval of the scheme in the Highfield and Old Road area of Headington which includes traffic calming measures and improvements to pedestrian and cycle environment.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Stakeholders (all formal consultees) Emergency Services, Frontages, local Councillors and MP, any formal adverts in press, as required.

*Report By:* Head of Highways & Transport

*Contact:* Aron Wisdom, Transport Planner Tel: (01865) 810454 *Ref:* 2010/188

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### **Gloucester Street, Faringdon - Removal of Single Yellow Line Waiting Restriction**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 15/10/10 – 19/11/10

*Report By:* Head of Highways & Transport

*Contact:* Mark Francis, Senior Traffic Technician Tel: (01235) 466118

*Ref:* 2010/189

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### **Un-named Road between A34 and High Street, Milton - 7.5 Tonne Weight Restriction Revocation**

To seek approval of the scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 24 March 2011

*Consultations:* Public consultation 27/10/10 – 19/11/10

*Report By:* Head of Highways & Transport

*Contact:* Chris Lees, Traffic Technician Tel: (01235) 466117

*Ref:* 2010/190

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### **Sonning Common - Various Waiting Restrictions**

To seek approval of the scheme.

*Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011*

*Consultations: Public consultation 31/08/10 – 30/09/10*

*Report By: Head of Highways & Transport*

*Contact: Thomas Cockhill, Traffic Technician Tel: (01235) 466143*

*Ref: 2010/196*

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### **A4074 The Baldons - Buffer 40mph Speed Limit**

To seek approval of the scheme.

*Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011*

*Consultations: Public consultation 18/08/10 – 30/09/10*

*Report By: Head of Highways & Transport*

*Contact: Thomas Cockhill, Traffic Technician Tel: (01235) 466143*

*Ref: 2010/197*

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### Cabinet - 21 December 2010

- **Performance Management 2nd Quarter Progress Report Against Priorities and Targets** 2010/138  
*Alexandra Bailey, Corporate Performance and Review Manager  
Tel: (01865) 816384*
- **Proposal to Discontinue the Service and Maintenance Contract for Stairlifts etc** 2010/191  
*Maria Melbourne, Area Service Manager, Social Care for Adults  
Tel: (01865) 323275*
- **Proposed Change to Internal Home Support Service** 2010/195  
*Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683*
- **Financial Monitoring - December 2010** 2010/137  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Service & Resource Planning Report for 2011/12 - 2015/16 (December 2010)** 2010/146  
*Lorna Baxter, Assistant Head of Finance (Corporate Finance)  
Tel: (01865) 323971*
- **Eco Bicester Vision** 2010/171  
*Daniel Round, Principal Transport Planner Tel: (01865) 815623, Martin Tugwell, Interim Head of Sustainable Development Tel: (01865) 815113*
- **Expansion of Sandhills Primary School** 2010/021  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Botley Primary School & Elms Road Nursery/Children's Centre - Statutory Notice** 2010/102  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### Cabinet - 25 January 2011

- **Draft Corporate Plan 2011/12** 2010/153  
*Maggie Scott, Corporate Policy Manager Tel: (01865) 816081*
- **Delegated Powers of the Chief Executive** 2010/154  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Financial Monitoring - January 2011** 2010/150  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*

## The Forward Plan

- **Annual Report by the Commission for Social Care Inspection on Adult Social Services** 2010/152  
*Steve Thomas, Performance Information Manager Tel: (01865) 323609*
- **Service & Resource Planning Report for 2011/12 - 2015/16 (January 2011)** 2010/151  
*Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971*
- **Oxfordshire Concessionary Fares Scheme - January 2011** 2010/187  
*Dick Helling, Principal Policy Officer Tel: (01865) 815859*
- **Henley Primary School Provision** 2010/105  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Amendments required in Fair Funding Formula for Schools from April 2011** 2010/170  
*Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512*

### Cabinet - 16 February 2011

- **Establishment Review - February 2011** 2010/167  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*
- **Financial Monitoring - February 2011** 2010/166  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Oxfordshire Minerals & Waste Development Framework: Core Strategy - Preferred Minerals Strategy** 2010/181  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2010/143  
*David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206*
- **St Edburgs CE Aided Primary School** 2008/092  
*Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **St Christopher Primary School, Cowley** 2010/194  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### Cabinet - 15 March 2011

- **Performance Management 3rd Quarter Progress Report Against Priorities and Targets** 2010/184  
*Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*
- **Financial Monitoring - March 2010** 2010/183  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*

## The Forward Plan

- **Local Transport Plan 2011-2030 - March 2011** 2010/071  
*John Disley, LTP Project Director Tel: (01865) 810460*
- **Control Rooms - Legacy Equipment** 2010/082  
*Colin Thomas, Acting Deputy Chief Fire Officer Tel: (01865) 855206*

### **Cabinet Member for Adult Services (Supporting People Commissioning Body) - 20 January 2011**

- **Oxfordshire Supporting People Strategy 2011-16** 2010/079  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*

### **Cabinet Member for Adult Services (Supporting People Commissioning Body) - 25 March 2011**

- **Supporting People Annual Plan** 2010/185  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*

### **Cabinet Member for Children, Young People & Families - 7 December 2010**

- **Chill Out Fund 2010/11 - December 2010** 2010/182  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Children, Young People & Families - 4 January 2011**

- **Children's Community Therapy Services** 2010/136  
*Janet Pring, Service Manager, Commissioning Tel: (01865) 815693*
- **Chill Out Fund 2010/11 - January 2011** 2010/192  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

### **Cabinet Member for Growth & Infrastructure - 10 February 2011**

- **Impact of the Proposed LEZ on Low Frequency Bus Services** 2009/211  
*Dick Helling, Principal Policy Officer Tel: (01865) 815859,  
Martin Kraftl, Senior Transport Planner Tel: (01865) 815786*

## **Cabinet Member for Safer & Stronger Communities - 13 December 2010**

- **Conditions of Service/Remuneration Arrangements for Fire Fighters on the Retained Duty System** 2010/172  
*Chris Stevenson, Business and Improvement Manager Tel: (01865) 855211*
- **The South East Regional Management Board** 2010/198  
*John Lloyd, Acting Assistant Chief Fire Officer Tel: (01865) 855205*

## **Cabinet Member for Schools Improvement - 4 January 2011**

- **Henley Primary School Provision** 2010/131  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

## **Cabinet Member for Schools Improvement - 1 February 2011**

- **St Edburgs CE Aided Primary School** 2010/158  
*Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **St Christopher Primary School, Cowley** 2010/193  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

## **Cabinet Member for Transport - 6 January 2011**

- **Henley: Proposed Stopping Up at Bell Street** 2010/148  
*Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687*
- **Oxford, Headington Quarry CPZ - Minor Amendments** 2010/127  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Chipping Norton: A44 London Road - Pelican Crossing** 2010/175  
*Mike Wasley, Senior Engineer Tel: (01865) 810464*
- **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)** 2010/176  
*Andy Warren, Senior Engineer Tel: (01865) 815835*
- **Oxford Road (Cowley) Zebra Crossing** 2010/177  
*Aron Wisdom, Transport Planner Tel: (01865) 810454*

## **Cabinet Member for Transport - 10 February 2011**

- **Oxford, North Oxford CPZ - Minor Amendments** 2010/120  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*



## The Forward Plan

- **Cherwell District Parking, Waiting and Loading Restrictions - Consolidation Order** 2008/043  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Oxford, Summertown CPZ - Minor Amendments** 2010/129  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Disabled Persons Parking Places - Oxford & West Oxfordshire** 2010/130  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Oxford - The Slade, Cycle and Pedestrian Improvements** 2010/180  
*Joy White, Senior Transport Planner Tel: (01865) 815882*

### Cabinet Member for Transport - 24 March 2011

- **Highfield and Old Road Transport Improvements** 2010/188  
*Aron Wisdom, Transport Planner Tel: (01865) 810454*
- **Gloucester Street, Faringdon - Removal of Single Yellow Line Waiting Restriction** 2010/189  
*Mark Francis, Senior Traffic Technician Tel: (01235) 466118*
- **Un-named Road between A34 and High Street, Milton - 7.5 Tonne Weight Restriction Revocation** 2010/190  
*Chris Lees, Traffic Technician Tel: (01235) 466117*
- **Sonning Common - Various Waiting Restrictions** 2010/196  
*Thomas Cockhill, Traffic Technician Tel: (01235) 466143*
- **A4074 The Baldons - Buffer 40mph Speed Limit** 2010/197  
*Thomas Cockhill, Traffic Technician Tel: (01235) 466143*



**Forward Plan  
DECEMBER 2010 – MARCH 2011**

**Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the item set out below for consideration by Cabinet on 21 December 2010 is not in the Forward Plan.

The decision on this matter needs to be taken at the full Cabinet meeting on 21 December 2010 in order to achieve budgetary savings and delay would reduce the efficiency savings that could be achieved which could seriously prejudice the Council's and the public's interest.

**Full Cabinet, 21 December 2010**

**Proposed Change to Support for Members**

To consider a proposal for changes to the support provided to members.

*Decision Maker and Target Date: Cabinet, 21 December 2010*

*Consultations: Consultation document to staff and political group leaders*

*Report by: Head of Law and Governance*

*Contact: Peter Clark, Head of Law and Governance Tel: (01865) 323907*

*Ref: 2010/202*

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Peter Clark  
County Solicitor  
County Hall, Oxford OX1 1ND

19 November 2010



## **Forward Plan DECEMBER 2010 – MARCH 2011**

### **Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the item set out below for consideration by Cabinet on 21 December 2010 is not in the Forward Plan.

The Audit Committee at its meeting on 17 November 2010 required the report of the Audit Working Group to be referred to Cabinet together with an update by the Acting Head of ICT of how the matters raised in the report have been addressed.

It is necessary that the matter be considered at the meeting on 21 December 2010 so that the findings and response can be taken into account as part of the budget process.

#### **Full Cabinet, 21 December 2010**

##### **ICT Overspend 2009/10**

To consider a report of the Audit Working Group and update by the Acting Head of ICT Services.

*Decision Maker and Target Date:* Cabinet, 21 December 2010

*Consultations:* Matter considered at Audit Committee and Strategy & Partnerships Scrutiny Committee

*Reports by:* Acting Head of ICT and Dr Geoff Jones, Chairman AWG, on behalf of the Audit Working Group.

*Contact:* Graham Shaw, Acting Head of ICT Tel: (01865) 816593      *Ref:* 2010/203

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Peter Clark  
County Solicitor  
County Hall, Oxford OX1 1ND

2 December 2010